

MINUTES of the ANNUAL MEETING of WESTMILL PARISH COUNCIL on Wednesday 17 May 2023 at 7.15pm in Westmill Village Hall

Councillors: Jim Beaven, Anne Downes, Bernadette King, Sue Debono, Tom McMullen (Chairman)
Officer attending: Sarah Kubica(Clerk and RFO)
Present: 3 members of the public

23.025 Election of Chairman 2023/2024

Cllr McMullen was proposed by Cllr Beaven and seconded by Cllr Downes. There being no other nominations Cllr McMullen was elected unanimously.

It was noted that Cllr McMullen was happy to serve as the Chairman for a one-year term thereafter the position would be rotated between councillors on an annual basis. It was also noted that, to ensure consistency of process, initial parishioner communications would be encouraged via the Clerk, rather than the Chairman, and then allocated to the appropriate councillor as agreed between them.

WPC took the opportunity to acknowledge the service of Mike McRae (24 years) including as past Chairman, and Ray Partridge (7 years) and Winston Pickup (8 years) as past Councillors. The Village owes them a debt of gratitude and their commitment to helping their fellow parishioners has been much appreciated and should be recorded in the record of the Parish.

23.026 Chairman to sign Declaration of Acceptance of Office

Cllr McMullen signed the Declaration of Acceptance of Office as Chairman

23.027 Apologies for absence and approval

Apologies received from Cllr Cowler noted and approved by those present

23.028 Approve the minutes of Annual Meeting of Westmill Parish Council held on 18 May 2022

The minutes of the Annual Meeting of Westmill Parish Council held on 18 May 2022 were agreed as a correct record

23.029 Adopt the following Statutory Documents:

Standing Orders - approved unanimously Code of Conduct - approved unanimously Financial Regulations - approved unanimously Risk Assessment - approved unanimously Complaints Procedure - approved unanimously Freedom of Information - approved unanimously Register of Assets - approved unanimously Accessibility Statement - approved unanimously

23.030 Close Annual Meeting of Westmill Parish Council

The meeting closed at 7.25pm